



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

PUBLIC UTILITIES FINANCIAL ANALYST V

Job Number: 21000801

Job Code: 91460V150516

Job Group: 9100 - BOOKKEEPING AND ACCOUNTING

Job Established: 05/16/2015

Job Revised:

Grade: 16 Salary (MIN - MID):

\$21,870-\$28,972 - Hourly

\$3,553.88-\$4,707.96 - 37.5 Hr. Monthly Salary

\$3,790.80-\$5,021.82 - 40 Hr. Monthly Salary

Special Entrance Rate:

NONE

NONE

NONE

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Coordinates, plans, organizes and often serves as a team leader in the examination of highly technical and most complex cases and issues to include emerging national utility issues, wholesale markets, carbon legislation, etc. Analyzes complex ratemaking, financial and accounting and financial issues in the regulation of public utilities' operations for the Public Service Commission. Develops, reviews, recommends, and communicates new policies, operating procedures and rules relating to case filing, utility rates, services rules and revisions to agency administrative regulations. Independently establishes revenue requirements in rate cases, return of equity (ROE), and other complex calculations. Leads studies and provides expert policy and procedural guidance and advice to management and commissioners; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

Graduate of a college or university with a bachelor's degree in accounting or a business related field (which includes twenty semester hours or thirty quarter hours in accounting).

EXPERIENCE:

Must have six years of professional experience in public utility accounting.

Substitute EDUCATION for EXPERIENCE:

A master's degree in accounting or a business-related field will substitute for one year of the required experience.

Substitute EXPERIENCE for EDUCATION:

Certification as a Certified Public Accountant will substitute for the required education and one year of the required experience.

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Coordinates, plans, organizes and often serves as team leader in the examination of highly technical cases/filings and industry/utility issues. Analyzes and performs complex rate making procedures as well as complex financial and accounting theory issues and alternatives in connection with public utilities' revenue or capital and financing requirements. Prepares and presents testimony on a limited basis. Organizes and conducts special financial investigations and studies on such issues as industry deregulation, accounting or tax policy changes, and proposed legislative changes. May serve as team leader on industry-wide administrative policy changes. Develops and presents staff recommendations to the Commission on ratemaking, accounting and financial issues and drafts orders stating and explaining Commission's decisions in cases. Reviews existing policies and develops recommendations for branch managers on necessary changes in established Commission policy. Mentors and assists in the training of less experienced analysts. May serve on regional or national committees involving utility regulation. Develops training programs for review by manager and assists in training and supervising new personnel.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is performed in an office setting. Occasional travel may be required.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.